

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Meeting  
Thursday, April 16, 2020  
5:30 p.m.  
Virtual Meeting

**MINUTES**

**I. Opening Procedures**

**A. Called to Order** at 5:32 p.m.

**B. Roll Call**

- a. Members Present: Rochelle Carroll, Vikki Viramontes-Castorena, Morgan Appel and Terry McKearney and Erin Richison
- b. Members Absent:
- c. Others Present: Neil MacGaffey, Sara Roa

**C. Pledge of Allegiance** led by Board President Ms. Rochelle Carroll

**II. Approve Agenda**

*Motion: Appel      Second: Viramontes-Castorena      Vote: MSCU*

**III. Approve Minutes from the February 20, 2020 Regular Board Meeting and March 18, 2020 Special Board Meeting.**

*Motion: McKearney      Second: Appel      Vote: MSCU*

**IV. Public Comment**

**A. Items on the Agenda:** None

**B. Items not on the Agenda:**

- Associate Principal Nestor Espinoza shared how proud and blessed he is to work with a group of educators that have been so committed to making sure our students get the most equitable opportunities of learning. He is very thankful to work with Discovery staff, Discovery families and the Chula Vista Elementary School District.

**V. Principal's Report**

- Mr. MacGaffey thanked everyone and the amazing team he works with including the CVESD and President Rochelle Carroll for their support and guidance during this unprecedented time. He also thanked DCS Board for their suggestions and their

offer of support and DCS teachers for transitioning to distance learning with so much eagerness and willingness to get started and going for our students. Thank you to Associate Principal Mr. Espinoza and Resource teacher Ms. Peterson for their support and patience in helping DCS teachers prepare for Distance Learning.

- Mr. MacGaffey shared DCS has communicated with families to ensure they are safe and well. He also met with all grade level teams and they all reported that their students are accessing the weekly plans and students are starting to show that they are doing their work assignments. There are one or two students per class that are not accessing their assignments.
- The Fine Arts teachers are also providing Fine Arts plans in addition to the core content and the feedback from students is they are excited to try Distance Learning.
- DCS teachers are planning with their grade levels to provide weekly plans to establish a routine and procedures for each student. There are few students who do not have a device but the school is working on helping them and to ensure they feel connected. DCS main priority is the Social Emotional aspect of things. DCS is following CVESD's direction of not distributing devices or packets of materials to students, but the school district is making plans to potentially support this in a couple of weeks.
- With regards to the Dual Immersion program, our teachers are working hard to adapt the 50/50 model with the new Distance Learning approach. Teachers will be attending an Imagine Learning webinar to find more resources for students.

#### **VI. 2<sup>nd</sup> Interim Budget Report**

Mr. MacGaffey presented the 2<sup>nd</sup> Interim Budget Report to DCS Board.

#### **VII. Approve Discovery Charter Non-Contract Noon Duty Attendants to be paid their regularly scheduled days/hours from 03-16-20 through 06-30-20**

*Motion: Appel      Second: Viramontes-Castorena      Vote: MSCU*

#### **VIII. Approve DCS Three Year (2019-2020) Technology Plan**

Discovery seeks to maintain a 21<sup>st</sup> century learning environment in each classroom for all our students. Our continuing vision is for our students to have 1 to 1 laptop access at school in grades 2<sup>nd</sup> – 8<sup>th</sup> and 2 -1 IPADs in Kinder and 1<sup>st</sup> grades. In addition, it is important for our teachers to be able to easily connect their device to the TV screens in any classroom to improve the quality and efficiency of the instruction. The three year plan brings Discovery to that level and establishes a 5 year rotation of new student devices to maintain access and proper functioning of up to date devices that can handle the constantly changing internet needs.

*Motion: McKearney      Second: Appel      Vote: MSCU*

**IX. Board Communication**

- **Dr. Appel** expressed he cannot be prouder of the relationship with Discovery, the impeccable leadership and the special attention DCS is giving to the social emotional needs of students during this time. He also mentioned UCSD will host a virtual STEAM Night that will be broadcast to students.
- **Mr. McKearney** is pleased with Distance Learning being implemented and suggested having recorded lessons ready for this type of situation in the future and that the Spanish application (Imagine Learning) could be useful across the board.
- **Ms. Carroll** thanked the staff for working hard and adjusting to new Distance Learning and for their effort while being teachers and parents at the same time. She also thanked Ms. Richison for her and the county’s support while getting ready and preparing for Distance Learning.
- **Ms. Viramontes-Castorena** thanked the teachers for their constant communication with her family. Them staying connected with families means a tremendous amount to them.

FULL BOARD CLOSED SESSION

**X. Adjourn to Closed Session** – Virtual meeting

President Rochelle Carroll recessed to Closed Session at 6:11pm.

**A. Personnel Matter**

**Principal Neil MacGaffey**

FULL BOARD OPEN SESSION

**XI. Reconvene to Open Session** – Virtual meeting

President Rochelle Carroll reconvened to Open Session at 6:40pm.

**A. REPORT OUT OF CLOSED SESSION**

Ms. Carroll reported there is nothing to report and no action was taken.

**XII. Adjournment**

A motion was made to adjourn the meeting at 6:42 p.m.

*Motion: Viramontes-Castorena      Second: Appel      Vote: MSCU*

**The next Regular Meeting of the Discovery Charter School Board of Directors will be on Thursday, May 14, 2020 at 5:30 p.m.**

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Rochelle Carroll, Board President

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Sara Roa, Secretary to the Board